

## Springfield Township

### Application for Sign Permit

Submit application and plans to the Planning Department for approval of size and location of sign. The Planning Department will forward to the Building Department for issuance of actual permit. The application MUST include a scaled drawing of the sign, indicating the dimensions and scale for both the sign and all symbols or lettering in the sign. The application must also include a scaled drawing showing the sign location and the location and size of any other ground or building signs on the property.

#### SIGN LOCATION:

Parcel # of Property sign will be placed on: 07-\_\_\_\_\_

Address of Property sign will be placed on: \_\_\_\_\_

#### APPLICANT INFO:

Name (print): \_\_\_\_\_

Address: \_\_\_\_\_ City/Town \_\_\_\_\_ Zip \_\_\_\_\_

License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

#### OWNER INFO:

Name (print): \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

Springfield Township - Sign Permit

**DESCRIPTION OF SIGN:**

Include size, height, style and construction material:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WORDING ON SIGN:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**WILL THE SIGN BE ILLUMINATED: YES or NO**

Estimated Cost: \$ \_\_\_\_\_ Fees: \_\_\_\_\_  
\$50 - Non Electric  
\$100 - Electric

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Print Name**

**OFFICE USE ONLY**

Approved By: \_\_\_\_\_  
Planning Department

\_\_\_\_\_  
Building Department

Date Issued: \_\_\_\_\_ Permit # \_\_\_\_\_